

SITUATION VACANT

Khyber Medical University Institute of Health Sciences (KMU-IHS) Islamabad, invites applications from the Pakistani citizens (male/female) for the following faculty (all over Pakistan) and administrative staff (Only KPK/EX-FATA domicile holders) positions, apply online via <https://jobs.kmu.edu.pk> on or before **05-12-2025**. *For further details, please visit KMU Website (www.kmu.edu.pk).*

S. No.	Post Name	Pay Scale	No. of Post(s)	Eligibility, Qualification & Experience
1.	Director QEC	BPS-20	01	a. PhD/FCPS or equivalent degree in Health/ Medical Education / Life Sciences/ Management Sciences duly recognized by the Higher Education Commission of Pakistan with 08 years experience Administration / Management in an HEC recognized public sector university / degree awarding institute or a public sector organization in BPS-17 or equivalent and above. OR b. MS/MPhil or equivalent degree (18 years education) in Health/ Medical Education/ Life Sciences/ Management Sciences duly recognized by the Higher Education Commission of Pakistan with 12 years experience in Administration / Management in an HEC recognized public sector university / degree awarding institute or a public sector organization in BPS-17 or equivalent and above. OR c. Masters or equivalent degree (16 years education) in Health/ Medical Education/ Life Sciences/ Management Sciences duly recognized by the Higher Education Commission of Pakistan with 15 years experience Administration / Management in an HEC recognized public sector university / degree awarding institute or a public sector organization in BPS-17 or equivalent and above. Note: Only post qualification experience shall be considered for eligibility. Age: Upto 55 Years
2.	Assistant Professor Biochemistry	Equivalent to BPS-19 (Fixed pay basis)	01	PhD or equivalent degree in the relevant field from an HEC-recognized University /Institution with no experience required. OR M. Phil, or equivalent degree awarded after 18 years of education in the relevant field from an HEC recognized University /Institution with no 3rd Division in the academic career, with 4 years teaching/research experience in an HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization. (Preference may be given to a candidate having an MBBS qualification)
3.	Assistant Professor Pharmacy	Equivalent to BPS-19 (Fixed pay basis)	01	PhD or equivalent degree in the relevant field from an HEC-recognized University /Institution with no experience required. OR M. Phil, or equivalent degree awarded after 18 years of education in the relevant field from an HEC recognized University /Institution with no 3rd Division in the academic career, with 4 years teaching/research experience in an HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization.
4.	Lecturer Anesthesia Technology	Equivalent to BPS-18 (Fixed pay basis)	01	Minimum Qualification: BS (Hons) / BSc/ MSc (16 years of education) in Anesthesia Technology from an HEC recognized university / institution with no 3rd division in the academic career with MS/MPhil in the relevant field or equivalent degree, including MHPE /MHR /MPH /MS Epidemiology and Biostatistics from an HEC-recognized University /Institution awarded after 18 years of education from an HEC recognized university / institution. OR BS (Hons) / BSc / MSc (16 years of education) in Anesthesia Technology from an HEC recognized university / institution with no 3rd division in the academic career with 02 years teaching /research experience in an HEC-recognized university or a post-graduate institution or professional experience in the relevant field in a national or international organization.
5.	Demonstrator Optometry	Equivalent to BPS-17 (Fixed pay basis)	01	BS/B.Sc (Hons) (16 years of education) in Optometry from an HEC-recognized University/ Institute with no 3rd Division in the academic career. Experience: No experience is required.

6.	Demonstrator Surgical Technology		01	BS/B.Sc (Hons) (16 years of education) in Surgical Technology from an HEC-recognized University/ Institute with no 3rd Division in the academic career. Experience: No experience is required.
7.	Demonstrator RT/ICU		01	BS/B.Sc (Hons) (16 years of education) in RT/IC Technology from an HEC-recognized University/ Institute with no 3rd Division in the academic career. Experience: No experience is required.
8.	Demonstrator Cardiology Technology		01	BS/B.Sc (Hons) (16 years of education) in Cardiology Technology from an HEC-recognized University/ Institute with no 3rd Division in the academic career. Experience: No experience is required.
9.	Dental Surgeon		01	BDS from an HEC-recognized University/ Institute with one year House job and a valid PM&DC certificate.
10.	Accountant	Equivalent to BPS-16 (Fixed pay basis)	01	First Class M. Com/MBA from a HEC-recognized university /institute with 01 year of experience in the relevant field OR 2nd Class M. Com / MBA from a HEC-recognized university/ institute with 2 years of experience in the relevant field.
11.	Junior Clerk	Equivalent to BPS-11 (Fixed pay basis)	02	1. Intermediate with at least 2nd division or equivalent qualification from a recognized Board, and 2. A speed of 25 words per minute in typing

❖ **HOW TO APPLY**

- i. Interested candidates should first visit <https://jobs.kmu.edu.pk> and apply for the posts online.
- ii. After the online application is successfully submitted, a prescribed Bank of Khyber (BOK) online deposit slip (which includes a token number and the candidate's personal information) will be generated.
- iii. Print the generated BOK deposit slip and deposit the prescribed, non-refundable application fee at any BOK branch or via One Link ID using the printed deposit slip.
- iv. After successful fee submission, retain the original deposit slip (candidate's copy) with the bank's stamp. Do not share this slip with anyone.
- v. Do not send documents/testimonials to KMU after submitting your online application. Copies of testimonials/documents will be requested from candidates who qualify for an interview.
- vi. The online application form will be available on <https://jobs.kmu.edu.pk> starting from 15/11/ 2025.
- vii. The last date for submission of the online application is 05/12/2025.
- viii. Candidates will be informed of the test and interview details via email.
- ix. No separate call letters for screening test/interview will be issued through postal or courier services.

❖ **NOTE / IMPORTANT**

- Please keep your documents and passport size scanned picture (soft copy) with you at the time of the Online applies.
- Read the instructions thoroughly before filling out the online application form.
- KMU will verify the deposited fee at any stage. If your payment cannot be verified, your application will be rejected.
- The fee must be deposited using your own CNIC. Deposits made using someone else's CNIC will not be verified.
- Unclaimed qualification shall not be accepted.
- Keep the bank-printed receipt safe with yourself and do not share it with anyone else.
- Applications of all those candidates who do not give correct information while filling the online Application form will not only be rejected but would be proceeded against and strict action shall be taken against them.
- Candidates are advised to not register with ported/converted mobile numbers.

- ❖ **As approved by the KMU competent forums, all new recruitment, faculty, administrative, or supporting staff will be made on TTS, KMU Fixed Term contracts, or the CP Fund scheme (*whichever is applicable*). However, already regular employees of KMU who were/are already appointed under the Pension Scheme, i.e., even in cases of their promotion or new appointment to higher or different positions, their Pensionable Service will not be affected and will be continued till their departure, i.e., retirement, resignation, death (in terms of family pension, if applicable), etc. However, if any regular employee of KMU who is under the Pension Scheme intends (by choice) to convert his/her nature of service to TTS or fixed pay or from Pension Scheme to CP Fund Scheme from the date of regular appointment, he/she will be allowed.**
- ❖ In service candidates should apply through proper channel. They must submit NOC from their concerned Departments/Organizations along with their respective application forms.
- ❖ In case of semester system, CGPA-3.00 out of 4.00 shall be considered as first division and CGPA less than 3 shall be considered as second division.
- ❖ Candidates applying for more than one post shall deposit separate fee and shall submit separate application form.

- ❖ Selection shall be made in the manner prescribed by the University. Only short-listed candidates will be called for the test/interview.
- ❖ No TA/DA shall be admissible for appearing in test & interview.
- ❖ Incomplete application form without required documents (Bank receipt & testimonials etc.) or those received after the due date shall not be acceptable/ entertained.
- ❖ The number of posts can be increased /decreased as per requirement of KMU.
- ❖ Where an advertisement is withdrawn after the post(s) has/have been advertised a notice (corrigendum) canceling such advertisement shall be published.
- ❖ Disabled persons are encouraged to apply.

Note: *Errors are liable to rectification by the University; the Competent Authority reserves the right to increase/decrease or cancel the number of post(s)*

THE DIRECTOR
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